



Jeff Hughes
*Head of Democratic and Legal
Support Services*

MEETING : EXECUTIVE
VENUE : COUNCIL CHAMBER, WALLFIELDS, HERTFORD
DATE : TUESDAY 4 DECEMBER 2012
TIME : 7.00 PM

MEMBERS OF THE EXECUTIVE

Councillor Tony Jackson	- Leader of the Council
Councillor Malcolm Alexander	- Deputy Leader and Executive Member for Community Safety and Environment
Councillor Mike Carver	- Executive Member for Strategic Planning and Transport
Councillor Linda Haysey	- Executive Member for Health, Housing and Community Support
Councillor Paul Phillips	- Executive Member for Economic Development
Councillor Michael Tindale	- Executive Member for Finance

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DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

AGENDA

1. Apologies

To receive apologies for absence.

2. Minutes (Pages 7 - 12)

To approve the Minutes of the meeting held on 6 November 2012.

3. Leader's Announcements

4. Declarations of Interest

To receive any Member(s) declaration(s) of interest.

5. Issues Arising from Scrutiny

To follow

6. Cardboard in the Organic Waste Stream (Pages 13 - 36)

7. Final Task and Finish report on Review of Grounds Maintenance Contract
(Pages 37 - 50)

8. Vehicle Removals Policy (Pages 51 - 62)

9. Policy on Mobile (ANPR) Enforcement (Pages 63 - 72)

10. Car Park Fees and Charges (Pages 73 - 80)

11. Council Tax Discounts and Premium (Pages 81 - 86)

12. Affordable Housing: Planning Policy Requirements (Pages 87 - 94)

13. Community Right to Challenge (Pages 95 - 108)

14. Community Assets (Pages 109 - 116)
15. Area Designation for Neighbourhood Planning: Bishop's Stortford (Pages 117 - 130)
16. Building Control Service Business Case (Pages 131 - 136)
17. District Plan Executive Panel - Minutes of the Meeting held on 28 November 2012

To receive the Minutes of the District Planning Panel meeting held on 28 November 2012 (to follow) and to consider recommendations arising from items 17a – 17g below.

Note – Members are reminded to bring their copy of the District Planning Panel agenda to this meeting.

- (A) Sub-District Population and Household Forecasts - Parish Groupings and Towns: Phases 1 and 2 (October 2012)
 - (B) Strategic Land Availability Assessment (SLAA) - Round 2 Final Report and Windfall Analysis (October 2012)
 - (C) Employment Forecasts and Strategic Economic Development Advice (October 2012)
 - (D) District Plan: Evidence Base - Technical Studies 2011/12 and 2012/13
 - (E) The Duty to Co-operate and East Herts District Plan
 - (F) District Plan Part 1 - Strategy Supporting Document: Member Comments
 - (G) District Plan Part 1 - Strategy Supporting Document: Update Report
18. Monthly Corporate Healthcheck - October 2012

To follow

19. Urgent Business

To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.